



A handbook for

Candidates & Political Committees

Your guide to:

- Voter Registration
- Early Voting
- Candidate Information
- Candidate Qualifications
- Initiative & Referendum Measures



2008

*Welcome from the Arizona Capitol in Phoenix.
The Secretary of State's Office publishes this booklet as a
guide for those interested in the initiative, referendum, and
recall process.
Your comments about any of our publications are
appreciated.*

JAN BREWER
Secretary of State

A message from Secretary Brewer

***A publication of the Arizona Secretary of State's Office
State Capitol, Phoenix, Arizona***

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2008

As the Secretary of State, I encourage all citizens to get involved in the political process. This Candidate and Political Committee handbook will aid in your understanding of the requirements for running for statewide or legislative office in Arizona. Topics covered include voting, candidate information, candidate qualifications, and initiatives and referenda.

I hope you find this handbook helpful as you consider becoming more involved in Arizona's political process. If you have any questions, please visit my website at www.azsos.gov, or call my office at (602) 542-VOTE (8638), or (877) THE-VOTE (843-8683).

Sincerely,

A handwritten signature in cursive script that reads "Janice K. Brewer".

Janice K. Brewer
Arizona Secretary of State

**For additional copies of this booklet send your request to:
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Attention: Election Services Division
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**Visit us on the World Wide Web at www.azsos.gov
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Arizona Secretary of State

Election Services Division

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2008 ELECTION INFORMATION

Important Dates

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EVENT	DATE
Presidential Preference Election¹	February 5, 2008 ¹
Voter Registration closes	January 7, 2008 at midnight
Primary Election	September 2, 2008 ²
Voter Registration closes	August 4, 2008 at midnight
General Election	November 4, 2008
Voter Registration closes	October 6, 2008 at midnight
Presidential Preference Election Partisan Candidate Filing	
First day to file:	November 27, 2007 ¹
Last day to file:	December 17, 2007 ¹ at 5:00 p.m.
Early Voting Begins	
Presidential Preference Election	January 10, 2008 ³
Primary Election:	July 31, 2008
General Election:	October 2, 2008
Candidate Nomination Petitions⁴	
Partisan	
First day to file:	May 5, 2008
Last day to file:	June 4, 2008 at 5 p.m.
"Nomination Other Than By Primary" or "Independent"	
First day to file:	May 5, 2008
Last day to file:	June 4, 2008 at 5 p.m.
New Party Petitions - Presidential Preference Election Qualifications¹	
Number of signatures required:	20,449
Last day to submit to County Recorder for signature verification:	October 13, 2007 at 5:00 p.m.
First day to file verified petition signatures with Secretary of State:	October 23, 2007 at 5:00 p.m.
Last day to file verified petition signatures with Secretary of State:	November 22, 2007 at 5:00 p.m.
New Party Petitions - General Election Qualifications	
Number of signatures required:	20,449

Last day to submit to County
Recorder for signature verification: March 6, 2008 at 5 p.m.
First day to file verified petition
signatures with Secretary of State: April 15, 2008 at 5 p.m.

Write-In Candidates

Primary Election: Must file not later than July 24, 2008 at 5 p.m.
General Election: Must file not later than September 25, 2008 at 5 p.m.

Justices and Judges

First day to file for retention: August 6, 2008
Last day to file for retention: September 5, 2008 at 5 p.m.

**Constitutional & Initiative
Petitions**

Last day to file petitions: July 3, 2008 at 5 p.m.

Signatures required for:
Initiative measures: 153,365
Constitutional Amendments: 230,047

Referendum Petitions

Signatures required: 76,682

Arguments For or Against Ballot Measures

Last day to file: July 7, 2008 at 5 p.m.

**Official Canvass of Presidential
Preference** February 15, 2008

**Official Canvass of Primary
Election** September 15, 2008

**Official Canvass of General
Election** December 1, 2008

¹ Pursuant to A.R.S. § 16-241(B) on August 21, 2007, the Governor issued a proclamation moving the PPE to Tuesday, February 5, 2008.

² In 2007, the Arizona Legislature moved the 2008 primary election from September 9, 2008, to September 2, 2008. See Ariz. Sess. Laws 2007, Ch. 168.

³ In 2007, the Arizona Legislature moved the beginning of the Presidential Preference Election early voting period from 15 days to 26 days before the election. See Ariz. Sess. Laws 2007, Ch. 168.

⁴ Nomination Petition signature requirements are determined after the March 1, 2008 voter registration figures have been calculated, and will be available on the Secretary of State's website at www.azsos.gov before the end of March, 2008.

CAMPAIGN FINANCE REPORTING DATES^{1, 2.}**2007 - 2008***Pursuant to A.R.S. §§ 16-913(B), (C) and 16-916(D)*

NAME OF REPORT	TIME PERIOD COVERED IN REPORT	REPORT DUE BETWEEN
January 31 report	Nov 28, 2006 through Dec 31, 2007	Jan 1 and Jan 31, 2008
June 30 report	Jan 1, 2008 through May 31, 2008	June 1 and June 30, 2008
Pre-Primary report	June 1, 2008 through Aug 13, 2008	Aug 14 and Aug 21, 2008
Post-Primary report	Aug 14, 2008 through Sept 22, 2008	Sept 23 and Oct 2, 2008
Pre-General report	Sept 23, 2008 through Oct 15, 2008	Oct 16 and Oct 23, 2008
Post-General report	Oct 16, 2008 through Nov 24, 2008	Nov 25 and Dec 4, 2008

^{1.} *This table does not include additional filing deadlines provided for by the Citizens Clean Elections Act. Please see Title 16, Chapter 6, Article 2, available from the Secretary of State's Office and materials provided by the Citizens Clean Elections Commission www.azcleanelections.gov or call 602-364-3477.*

^{2.} *This table does not include additional filing deadlines in effect for standing political committees as required by A.R.S. §16-913(K). Please visit www.azsos.gov or call 602-542-8683 for a specialized table.*

Issued by
Janice K. Brewer
 Arizona Secretary of State

Office Revision 05/30/2007

IMPORTANT REQUIREMENTS

Any political committee that intends to accept contributions or make expenditures of **more than \$500** shall file a **Statement of Organization** with the filing officer **BEFORE**:

1. accepting contributions
2. making expenditures
3. distributing any campaign literature
4. circulating petitions

OR

Any political committee that intends to accept contributions or make expenditures of **\$500 or less** shall file a **\$500 Threshold Exemption Statement** with the filing officer **BEFORE**:

1. accepting contributions
2. making expenditures
3. distributing any campaign literature
4. circulating petitions

A political committee that has filed a \$500 Threshold Exemption Statement and receives contributions or makes expenditures of more than \$500 shall file a Statement of Organization with the filing officer within five business days after exceeding the \$500 limit.

A.R.S. § 16-902.01.

VOTER REGISTRATION

A. Qualifications

Every resident of the state is qualified to register to vote if the resident:

1. Is a citizen of the United States.
2. Will be eighteen years of age or more on or before the date of the regular general election next following his registration.
3. Will have been a resident of the state 29 days next preceding the election except as provided in A.R.S. § 16-126.
4. Is able to write the person's name or mark, unless prevented from so doing by physical disability.
5. Has not been convicted of treason or a felony, unless restored to civil rights.
6. Has not been adjudicated an incapacitated person as defined in A.R.S. § 14-5101.

A.R.S. § 16-101

B. Voter Registration

1. How to Register to Vote

Arizona residents may register to vote (1) online through EZVoter at **www.azsos.gov**, (2) in person at their County Recorder's office, or (3) by mail. Forms are available at government offices and public locations throughout the state or may be requested from county recorders' offices (see page 23) or can be downloaded from the Secretary of State's Office at **www.azsos.gov**. Voters can also request a voter registration form from the Secretary of State's Office by calling the Voter Registration Hotline at **1-877-THE VOTE** (843-8683).

If this is the first time a person is registering to vote in Arizona, or has moved to another county in Arizona, the voter registration form must also include proof of citizenship or the voter registration form will be rejected. If the applicant completing the form has an Arizona driver license or non-operating identification license issued after October 1, 1996, this will serve as proof of citizenship and no additional documents are needed. If not, the applicant completing the voter registration form must include proof of citizenship with the form. Only one acceptable form for proof of citizenship is needed to register to vote.

The following is a list of acceptable documents for establishing proof of citizenship:

- (a) A legible photocopy of a birth certificate that verifies citizenship and supporting legal documentation (i.e. marriage certificate) if the name on the birth certificate is not the same as the registrant's current legal name.
- (b) A legible photocopy of pertinent pages of a United States passport identifying the applicant.
- (c) Presentation to the County Recorder of United States naturalization documents or the alien registration number of the certificate of naturalization..
- (d) The applicant's Bureau of Indian Affairs Card Number, Tribal Treaty Card Number or Tribal Enrollment Number.
- (e) A legible photocopy of a driver license or non-operating license from another state within the United States if the license indicates that the applicant has provided satisfactory proof of citizenship.
- (f) A legible photocopy of a Tribal Certificate of Indian Blood or Tribal or Bureau of Indian Affairs Affidavit of Birth.

If the applicant needs to include a photocopy of proof of citizenship, please fold the proof of citizenship along with the voter registration form and place both items in an envelope for mail or delivery to the County Recorder. **Send legible photocopies and not the originals. Photocopies will not be returned to the applicant.**

If a person is unable to complete a registration form, another person may assist in completing the form. The person assisting must also sign the registration form on the line provided at the bottom of the form.

The registration form must also contain the person's Arizona driver license number, the non-operating identification license number, or the last four digits of the applicant's social security number. If the person has none of the above, a unique identifying number will be assigned by the Secretary of State.

Any qualified person temporarily absent from the state may register by filling out a mail-in voter registration form and sending it to the County Recorder of the voter's county of residence.

A voter registration returned to a County Recorder or the Secretary of State by mail is valid if it complies with either of the following:

- (a) The registration form is postmarked 29 days or more before an election and is received by the County Recorder by 7:00 p.m. on the day of that election; or

- (b) The registration form is dated 29 days or more before an election and is received by the County Recorder by first class mail within five days after the last day to register to vote in that election

Note: The date of registration entered for registration forms that are received by the county recorder from persons, groups, or agencies that are not authorized to accept registrations and do not bear a legible postmark date or an otherwise reliable date shall be the date that those forms are received by the county recorder.

2. Uniformed Services and Overseas Voters

Arizona residents in the military, their spouses and eligible dependents *stationed outside the state* may register up until Election Day. Their registrations must be returned to the County Recorder's office of their county of residence by 7:00 p.m. on Election Day.

A person who was an overseas voter immediately before being domiciled in this state, and who has been discharged or separated from that service or employment in the 90 days before Election Day, may register and is eligible to vote in that election if the registration is received by 5:00 p.m. on the Friday before Election Day.

Any United States citizen who has never resided in the United States and whose parent is a United States citizen who is registered to vote in this state is eligible to register to vote and may vote in this state using a Federal Write-In Early Ballot.

The Secretary of State's office allows Federal Post Card Application forms, early ballot requests, and early ballots to be faxed to and from uniformed services and overseas voters. Voted early ballots may be faxed from uniformed services and overseas voters. More information regarding uniformed services and overseas voters can be obtained at www.azsos.gov/election/Military.htm.

County Recorders are listed on page 23 of this booklet.

C. Voter Registration Deadlines

The deadline for Voter Registration is 29 days prior to the election:

Presidential Preference Election
Primary Election:
General Election:

January 7, 2008 at midnight
August 4, 2008 at midnight
October 6, 2008 at midnight

D. Voter Information Changes

The following voters must fill out a new voter registration form and file it with their County Recorder before the registration deadline:

- **Address Change:** a voter who moves within Arizona from one county to another county
- **Change of Political Party:** a voter desiring to change political party

E. Proof of Identification at the Polls

According to A.R.S. § 16-579(A), every qualified elector shall show proof of identity at the polling place before receiving a ballot.

Acceptable forms of identification with photograph, name, and address of the elector:

- Valid Arizona driver license
- Valid Arizona nonoperating identification license
- Tribal enrollment card or other form of tribal identification
- Valid United States federal, state, or local government issued identification

An identification is “valid” unless it can be determined on its face that it has expired.

Acceptable forms of identification without a photograph that bear the name and address of the elector (two required):

- Utility bill of the elector that is dated within 90 days of the date of the election. A utility bill may be for electric, gas, water, solid waste, sewer, telephone, cellular phone, or cable television
- Bank or credit union statement that is dated within ninety days of the date of the election
- Valid Arizona Vehicle Registration
- Indian census card
- Property tax statement of the elector’s residence
- Tribal enrollment card or other form of tribal identification
- Recorder’s Certificate
- Valid United States federal, state, or local government issued identification, including a voter registration card issued by the county recorder

An identification is “valid” unless it can be determined on its face that it has expired.

For more information on the requirement for showing proof of identity at the polls, please visit the Secretary of State’s website at www.azsos.gov.

EARLY VOTING

A. On-Site Early Voting

Any voter may vote early in Arizona elections. Beginning 26 days before the Presidential Preference Election and 33 days before the Primary and General Elections up until 5:00 p.m. on the Friday before the election, a voter may vote early in person at the County Recorder’s office or on-site voting locations designated by the County Recorder. A.R.S. § 16-542(E).

B. Early Voting by Mail

A voter may also vote early by mail. An elector may make a request by telephone, mail, or email to the County Recorder for an official early ballot beginning 93 days before an election. Early ballots are mailed to voters requesting an early mail-in ballot beginning 33 days before the Primary and General Elections. Early voting for the Presidential Preference Election begins 26 days before the election. The deadline for requesting an early ballot to be mailed is 5:00 p.m. on the second Friday before the election. If the request is oral (in person or by telephone), the requesting elector shall provide the date of birth and state or country of birth or other information that if compared to the voter registration information on file will confirm the identity of the elector. Requests in writing should include the voter's name and address as registered, birth date, election for which the ballot is requested, address where the ballot is to be mailed, and signature.

The voter's signature on the early ballot affidavit is compared to the voter's signature on the voter's registration form.

Early ballots will be counted if returned to the County Recorder or other officer in charge of elections by 7:00 p.m. on Election Day. County Recorders' offices will remain open until 7:00 p.m. on Election Day to accept early ballots. Early ballots may also be dropped off at *any* polling place in the voter's county of residence no later than 7:00 p.m. on Election Day.

C. Emergency Voting

Emergency early voting is permitted if an unforeseen circumstance occurs that would prevent an elector from voting at the polling place. Voters who encounter an emergency occurring after 5:00 p.m. on the second Friday before the election should contact their County Recorder for the procedure for emergency early voting.

D. Requesting a Primary Election Early Ballot — Open Primary

Arizona's Open Primary Law allows voters registered as independent, no party preference or members of a party without ballot recognition to vote in the partisan Primary Election of their choice of one of the recognized political parties [Ariz. Const. Art. VII, § 10]. Voters who are registered with a recognized political party will receive their political party's early ballot..

Pursuant to a federal court order, only registered members of the Arizona Libertarian Party may vote in the Libertarian Party Primary Election.

E. Uniformed Services and Overseas Voters

Any absent uniformed services or overseas voter as defined in the Uniformed and Overseas Citizens Absentee Voting Act of 1986 (P.L. 99-410; 42 United States Code Section 1973ff) may request an early ballot with a Federal Post Card Application that contains both an early voter registration application and an early ballot application.

Your Arizona driver license number or non-operating identification license number or the last four digits of your Social Security number is required for voter registration. If you do not possess any of these identifications, the State shall assign a unique number that will serve to identify you for voter registration purposes.

A completed voter registration form must also contain proof of citizenship or the FPCA will be rejected. If you have an Arizona driver license or non-operating identification license issued after October 1, 1996, this will serve as your proof of citizenship and no additional documents are needed. If not, the applicant completing the FPCA must include proof of citizenship with the form. The following is a list of acceptable documents to establish your citizenship:

- A legible photocopy of a birth certificate that verifies citizenship and supporting legal documentation (i.e. marriage certificate) if the name on the birth certificate is not the same as the registrant's current legal name
- A legible photocopy of pertinent pages of a United States passport identifying the applicant
- Presentation to the County Recorder of United States naturalization documents or the alien registration number of the certificate of naturalization
- The applicant's Bureau of Indian Affairs Card Number, Tribal Treaty Card Number, or Tribal Enrollment Number
- A legible photocopy of a driver license or non-operating license from another state within the United States if the license indicates that the applicant has provided satisfactory proof of citizenship
- A legible photocopy of a Tribal Certificate of Indian Blood or Tribal or Bureau of Indian Affairs Affidavit of Birth.

If you need to include a photocopy of proof of citizenship, please fold the proof along with the FPCA, place both items in an envelope, and mail them to your County Recorder, or you may fax these materials to your County Recorder. **Send legible photocopies and not the originals. Photocopies will not be returned to you.** If you are registered in Arizona and use this FPCA because you move within a county, change your name, or change your political party affiliation, you do not need to provide photocopies of proof of citizenship. If you move to a different Arizona county, you will need to provide proof of citizenship.

You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct. It is not necessary to have a witness or notary sign the FPCA.

A request for an official early ballot from an absent uniformed services or overseas voter, as defined in the Uniformed and Overseas Citizens Absentee Voting Act of 1986 (P.L. 99-410; 42 United States Code Section 1973ff), is valid if it is received by the County Recorder or other officer in charge of elections anytime during the calendar year. This request will be valid through the next two regularly scheduled general elections for Federal office.

Special early write-in ballots and a list of candidates shall be forwarded to absent uniformed services and overseas voters:

- 46 days before the presidential preference election
- 60 days before the primary election
- 50 days before the general election

CANDIDATE INFORMATION

A. 2008 Elections — Federal and State Offices

Offices to be Elected	Terms of Office	Number of Seats
United States Representative in Congress	2 years	8
Corporation Commissioner	4 years	3
State Senator	2 years	30
State Representative	2 years	60

B. Open Primary System

Arizona's Open Primary Law allows voters registered as independent, no party preference or members of a party without ballot recognition to vote in the partisan Primary Election of their choice of one of the recognized political parties [Ariz. Const. Art. VII, § 10]. Only names of candidates of "recognized" parties appear on a Primary Election ballot. Voters registered in a recognized political party may vote only the Primary Election ballot for their political party. A.R.S. § 16-467(B).

Based on the specific language of the open primary provision of the Arizona Constitution and the statutes that implement it, the open primary provision does not extend to presidential preference elections.

Recognized parties are parties which have achieved Primary ballot status through the petition process pursuant to A.R.S. §§ 16-244, 16-801, 16-802, and 16-803 or by qualifying for continued representation on the Primary Election ballot through ballots cast or voter registration, as provided in A.R.S. § 16-804. New political parties seeking statewide General Election ballot status must submit new party petitions to the Secretary of State by April 15, 2008.

Pursuant to a federal court order, only registered members of the Arizona Libertarian Party may vote in the Libertarian Party Primary Election.

C. Requirements for Candidate Campaign Advertisements, Literature and Signs

"Disclosure" means disclosing who paid for the advertisement, literature, or signs. For written materials, the disclosure must be printed "clearly and legibly in a conspicuous manner." For broadcast advertisements, the disclosure must be spoken A.R.S. § 16-912(D). For advertisements broadcast on a telecommunications system, the written disclosure statement shall be printed in letters equal to or larger than four per cent of vertical picture height. A.R.S. § 16-912.01(E).

1. When Disclosure Is Required

Campaign literature or advertisements paid for by any political committee must disclose in the literature or advertisement:

- the words "paid for by" followed by the name on either the committee's:
 - Statement of Organization or
 - \$500 Threshold Exemption Statement

[See exceptions for candidate's signs and small items, discussed below]

A.R.S. § 16-912(A).

If the literature or advertisements were paid for by a political committee as an *independent expenditure* [see A.R.S. § 16-901(14) for definition], the following must be disclosed:

- the names and telephone numbers of the three political committees making the largest contributions to the political committee making the independent expenditure
- if an acronym is used to name a committee, the name of any sponsoring organization of the committee shall be printed or spoken

A.R.S. § 16-912(A) and (B).

2. When Disclosure Is Not Required

Signs paid for by a *candidate's* own campaign committee are not required to include a disclosure statement. A.R.S. § 16-912(C).

Bumper stickers, pins, buttons, pens and similar small items that are too small to contain a disclosure of who paid for them are also exempt from the disclosure requirement. A.R.S. § 16-912(C).

The organizers of a separate segregated fund, set up pursuant to A.R.S. §§ 16-920 and 16-921, may solicit contributions from its members, employees, stockholders, etc., without a disclosure of who paid for the solicitation. A.R.S. § 16-912(C).

➔ Disclosure laws differ for ballot measure committees. A.R.S. § 16-912.01. (see page 21)

3. Criminal Penalties

It is a Class 2 misdemeanor to remove, alter, deface or cover any candidate's political signs from 45 days before the Primary Election to seven days after the General Election. Exception: If a sign is posted on private property, the property owner or an agent of the property owner is permitted to remove the signs at any time, regardless of whether previous permission was given to post the signs. A.R.S. § 16-1019.

D. Presidential Electors

The state chairman of each recognized political party appoints candidates for the office of Presidential Elector equal to the number of United States Senators and Representatives in Congress from Arizona. Each candidate for the office of Presidential Elector shall file a nomination paper and affidavit of qualification at the same time other partisan candidates file their nomination papers.

1. Nomination Paper

Presidential Elector candidates must file a nomination paper giving the candidate's residence address, mailing address, political party, and stating their candidacy for the office of Presidential Elector. The nomination paper should include the exact manner in which the candidate's name is to be printed on the official ballot, and the date of the General Election. A.R.S. §§ 16-311, 16-344.

2. Affidavit of Qualification

Presidential Electors file an affidavit including facts sufficient to show that the candidate resides in the state and will be qualified at the time of the election to hold the office of Presidential Elector. A.R.S. § 16-344.

The Nomination paper and Affidavit of Qualification are combined in one document, which is available at the Secretary of State's office.

E. Forms Candidates Must File

Candidates must file required documents on time or their names will not appear on the ballot. A.R.S. §§ 16-311(H), 16-341(I).

Candidates are prohibited from filing documents to run for more than one office at the same election if they cannot serve in both positions. A.R.S. § 38-296.01.

1. Candidate Nomination Petition

The nomination petition form is prescribed by statute and is available from the Secretary of State's Office and at www.azsos.gov. Nomination petitions may be circulated at any time during the election cycle after a Political Committee Statement of Organization or \$500 Threshold Exemption Statement is filed. Signature requirements for candidates are based on the number of registered voters on March 1, 2008. A.R.S. § 16-322(B)

Signature requirements will be posted on the Secretary of State's website, www.azsos.gov, before the end of March, 2008, after the Secretary of State's office receives the March 1 voter registration numbers from all 15 counties.

The nomination petition caption must be in substantially the same language as the Secretary of State's sample petition forms. A photograph of the candidate may appear on the nomination petition. The signature portion, circulator instructions, and statement must be in the form provided by law. A.R.S. § 16-314.

a. Circulators

Nomination petition circulators must be qualified to register to vote in this state. A.R.S. §§ 16-315(B), 16-321(D). They are not required to be registered, a member of the candidate's political party, or a voter in the district the candidate proposes to represent.

b. Signers

Individuals who sign partisan nomination petitions must be qualified to vote for the candidate. A.R.S. § 16-322. Individuals who are eligible to vote for the candidate include voters who are registered as:

- members of the candidate's political party
- independents
- no party preference
- members of political parties that are not qualified for representation on the ballot

Each signer of a nomination petition shall be a voter who at the time of signing the petition is a registered voter in the electoral district of the office the candidate is seeking. A.R.S. § 16-321(B).

2. Nomination Paper

The candidate's nomination paper, affidavit of qualification, and campaign finance laws statement are combined in one document, which is available at the Secretary of State's office and at www.azsos.gov or the county election office. A similar form for federal candidates is available from the Secretary of State's office.

A Primary Election candidate must file a nomination paper at the time of filing nomination petitions. The filing deadlines are set forth on page 16. The nomination paper must state the candidate's actual residence address or description of location, mailing address, political party, the office and district or precinct, the exact manner in which the candidate's name is to be printed on the official ballot, and the date of the Primary and General Elections. A candidate at the Primary Election for a political party must be a qualified elector of the political party. A.R.S. § 16-311(A),(B).

At the time of filing, a candidate for public office must be a qualified elector and must reside in the county, district or precinct that the candidate proposes to represent. Ariz. Const., Art. VII, § 15; A.R.S. § 16-311(A).

A candidate's name, as it appears on the official ballot, is limited to the candidate's surname (last name) and given name or names (first name). Abbreviated versions of names, initials, or nicknames are permissible. Quotation marks are permitted. A nickname may not suggest reference to professional, fraternal, religious or military titles. The candidate's last name is printed first. A.R.S. § 16-311(G).

3. Affidavit of Qualification

A candidate must file with the nomination paper an Affidavit of Qualification printed on a form prescribed by the Secretary of State. The affidavit must include facts sufficient to show that, other than the residency requirement, the candidate will be qualified at the time of election to hold the office sought. A.R.S. § 16-311(D).

4. Campaign Finance Laws Statement

Candidates must sign and file a statement that they have read all applicable laws relating to campaign financing and reporting. This requirement does not apply to candidates for federal office. A.R.S. § 16-905 (K)(5).

The campaign finance requirements for federal candidates are governed by federal law. More information can be found at www.fec.gov.

5. Financial Disclosure Statement

At the time the nomination papers are filed, a candidate for public office must file a personal financial disclosure statement on a form, prescribed by the Secretary of State, available at the Secretary of State's office and at www.azsos.gov. A.R.S. § 38-542.

"Public Officer" means a member of the legislature and any judge of the court of appeals and the superior court, or a person holding an elective office, the constituency of which embraces the entire geographical limits of the State of Arizona. Candidates for federal offices are exempt from compliance with Arizona's campaign finance and personal financial disclosure requirements. A.R.S. § 38-541(8).

6. Optional Statement on Recall (Federal Candidates Only)

Prior to a Primary or other election, candidates for the office of United States Senator or Representative in Congress have the option of filing with the Secretary of State a statement addressed to the people of the state agreeing to resign if not re-elected on a recall vote. The Secretary of State shall give the statement to the public press. A.R.S. § 19-221.

F. Signature Requirements for Candidates

Signature requirements for candidates are based upon the number of registered voters on March 1, 2008. A.R.S. § 16-322(B).

→Signature requirements will be posted on the Secretary of State's website, www.azsos.gov, before the end of March, 2008, after the Secretary of State's office receives the March 1 voter registration numbers from all 15 counties.

1. Recognized Parties' Candidates

The signature requirement is based on a percentage of voters registered in the applicable district in the candidate's party as reported pursuant to A.R.S. § 16-168(G), A.R.S. § 16-322.

- Candidates for the offices of United States Senator or for a statewide office must submit signatures equal to not less than one-half of one per cent nor more than 10 per cent of the voter registration of the candidate's party in the state. In addition, these candidates must qualify in at least three counties, by submitting signatures of at least one-half of one per cent of the qualified registered voters of the candidate's party in those counties. The number of qualifying signatures from the three counties are included in the total counted at the time of filing. Signature requirements for each of the 15 counties covered by this section will be available before the end of March 2008 and will be posted on the Secretary of State's website www.azsos.gov.
- Candidates for United States Representative in Congress must submit signatures equal to at least one-half of one per cent of the qualified registered voters, but not more than 10 per cent of the total voter registration of the candidate's party in the congressional district.
- Candidates for the office of State Representative or State Senator must submit signatures equal to at least one per cent of eligible voters, but not more than three per cent of the voter registration of the candidate's party in the legislative district.
- Candidates for a statewide office, the office of state representative and state senator may obtain signatures from qualified registered voters who are registered as no party preference or independent, or who are registered with a party that is not qualified for representation on the ballot.

Signature requirements for other offices are found in A.R.S. § 16-322.

2. New Parties' Candidates

The signature requirement for new party candidates is at least 1/10 of 1% (.01%) of the total vote for the winning candidate for Governor or winning candidates for Presidential Electors at the last General Election within the district. A.R.S. § 16-322(C).

3. Independent or Third Party Candidates

The signature requirement for Independent or Third Party Candidates is three per cent of the qualified electors of the state, county, subdivision or district for which the candidate is nominated who are not members of a political party that is qualified to be represented by an official party ballot at the next ensuing primary election and accorded representation on the general election ballot. These signature requirements are based on March 1 voter registration statistics. A.R.S. § 16-341(E)

The petition may be signed by any qualified elector — regardless of political party affiliation — who has not signed a nomination petition of another candidate for the office to be voted for at the Primary Election.

G. Deadline to File Nomination Papers

All candidates who desire to have their names printed on the Primary and/or General Election ballots must file the required forms between May 5, 2008 and June 4, 2008 at 5:00 p.m. This deadline applies to candidates who are registered members of parties that hold Primary Elections, candidates from other parties, and candidates who run as independents whose names appear only on the General Election ballot. A.R.S. §§ 16-311, 16-341.

H. Justices of the Supreme Court and Judges of the Court of Appeals Deadline to File for Retention

Justices and judges, who desire to have their names placed on the General Election ballot to be retained in office, must file a declaration of their intent to be retained with the Secretary of State's office between August 6, 2008 and September 5, 2008 at 5:00 p.m. Justices and judges must also file a personal financial disclosure statement, available at the Secretary of State's office and at www.azsos.gov, and candidates for Superior Court in counties having a population of less than 250,000 persons must also file a statement that they have read Arizona's campaign finance laws. Ariz. Const. Art. VI, § 38; A.R.S. § 38-542.

I. Where to File Nomination Papers

Candidates for the offices of United States Senator*, United States Representative in Congress, Governor*, Secretary of State*, Attorney General*, State Treasurer*, Superintendent of Public Instruction*, Corporation Commissioner, State Mine Inspector*, State Senator, and State Representative file their nomination papers with the office of the Secretary of State. A.R.S. § 16-311.

** This office will not be on the ballot until the year 2010*

Candidates for Superior Court Judge, county, district, and precinct offices file with the County Election Official in the appropriate county. County Election Officials are listed on page 24 of this booklet.

J. Write-in Candidates

1. Filing Requirements

No later than 40 days prior to the Primary or General Election, a write-in candidate must file all the documents that are required for other candidates, except nomination petitions. Candidates for federal offices are exempt from compliance with Arizona's campaign finance and personal financial disclosure requirements. A.R.S. §§ 16-312, 38-541(8).

Write-in candidates for elections subject to cancellation [A.R.S. §§ 15-424, 16-822, 48-802, 48-1012, 48-1208, 48-1404, 48-1908, 48-2010, 48-2107 or 48-2208] must be filed 76 days before the election. A.R.S. § 16-312(B)(2).

Only candidates who file complete, timely documents will be considered "official write-in candidates." Only official write-in candidates will have their names posted in the polling places and their votes counted. A.R.S. § 16-312(C).

2. Number of Votes Required for Election

A write-in candidate for a party entitled to continued representation on the ballot will not be issued a certificate of nomination unless the candidate receives a number of votes equivalent to at least the same number of signatures required by A.R.S. § 16-322 for nominating petitions for the same office. A.R.S. § 16-645(E).

A write-in candidate of a party which has not qualified for continued representation will not be issued a certificate of nomination unless the candidate receives a plurality of the votes of the party for the office sought. A.R.S. § 16-645(D).

3. Ineligibility

A person cannot run as a write-in candidate in the General Election if the person ran for the same office in the Primary Election and failed to be nominated. A.R.S. § 16-312.

A candidate whose nomination petitions are successfully challenged for lack of a sufficient number of signatures cannot run as a write-in candidate for the same office in the Primary or General Election in the same year. A.R.S. § 16-312.

A candidate in the General Election, who filed a nomination petition for Nomination Other Than by Primary for the office sought and failed to provide a sufficient number of valid petition signatures as prescribed by A.R.S. § 16-341, cannot run as a write-in candidate. A.R.S. § 16-312.

Primary Election Deadline for Write-in Candidates
General Election Deadline for Write-in Candidates

July 24, 2008 at 5:00 p.m.
September 25, 2008 at 5:00 p.m.

CANDIDATE QUALIFICATIONS

A. Federal Candidates

Offices	Qualifications
United States Senator*	United States citizen for at least 9 years At least 30 years of age Inhabitant of Arizona when elected
United States Representative in Congress	United States citizen for at least 7 years At least 25 years of age Inhabitant of Arizona when elected

B. Statewide and Legislative Candidates

Office	Qualifications
Governor* Secretary of State* State Treasurer* Superintendent of Public Instruction*	United States citizen for 10 years Arizona resident for 5 years At least 25 years of age
Attorney General*	United States citizen for 10 years Arizona resident for 5 years At least 25 years of age
Corporation Commissioner	United States citizen Arizona resident At least 18 years of age See also A.R.S. § 40-101 prohibiting interests in corporations subject to regulation
State Mine Inspector*	United States citizen Arizona resident for 2 years At least 30 years of age See also A.R.S. § 27-121 requiring 4 years experience in underground mining and 3 additional years experience as set out in statute
State Senator State Representative	United States citizen Arizona resident for 3 years County of candidacy resident for 1 year At least 25 years of age

* This office will not be on the ballot until the year 2010.

INITIATIVE AND REFERENDUM MEASURES
Article IV, Part 1, Arizona Constitution; Title 19, Arizona Revised Statutes

Any political committee that intends to accept contributions or make expenditures of **more than \$500** supporting or opposing an initiative or referendum shall file a **Statement of Organization** with the filing officer **BEFORE**:

1. accepting contributions
2. making expenditures
3. distributing any campaign literature
4. circulating petitions

OR

Any political committee that intends to accept contributions or make expenditures of **\$500 or less** supporting or opposing an initiative or referendum shall file a **\$500 Threshold Exemption Statement** with the filing officer **BEFORE**:

1. accepting contributions
2. making expenditures
3. distributing any campaign literature
4. circulating petitions

A political committee that has filed a \$500 Threshold Exemption Statement and receives contributions or makes expenditures of more than \$500 shall file a Statement of Organization with the filing officer within five business days after exceeding the \$500 limit.

A.R.S. § 16-902.01.

A. Initiative

Arizona's registered voters may propose new laws, amend existing laws or propose constitutional amendments through the initiative petition process. Before the petition is printed and signatures collected, an application for a petition serial number along with a 100-word description and the complete text of the measure must be filed with the Secretary of State on a prescribed form. A.R.S. §§ 19-102, 19-111. Signatures obtained before the filing of the committee's statement of organization are void and shall not be counted in determining the legal sufficiency of the petition. A.R.S. §§ 19-111(C), 19-114(B).

If the proponents file sufficient signatures on the initiative petitions, the measure will be placed on the ballot to be voted upon by the people at the next General Election. Forms, sample petitions and Title 19, Arizona Revised Statutes (the laws that govern the initiative process) are available at the Secretary of State's office and at www.azsos.gov.

Number of Signatures Required:	Initiative Measure	153,365
	Constitutional Amendment	230,047

Filing Deadline: **July 3, 2008 at 5:00 p.m.**

B. Referendum

Arizona's registered voters may circulate a petition to refer to the voters a measure or part of a measure passed by the legislature. An application for a referendum petition serial number along with a 100-word description and a copy of the measure must be filed with the Secretary of State before the circulation of the petition. A.R.S. §§ 19-101, 19-111. Signatures obtained prior to the filing of the committee's statement of organization are void and shall not be counted in determining the legal sufficiency of the petition. A.R.S. §§ 19-111(C), 19-114(B).

If the proponents file sufficient signatures on the initiative/referendum petitions, the measure will be placed on the ballot to be voted upon by the people at the next General Election. Forms, sample petitions and Title 19, Arizona Revised Statutes (the laws that govern the referendum process) are available at the Secretary of State's office and at www.azsos.gov.

Number of Signatures Required: 76,682

Filing Deadline: 90 days after *sine die* — the close of the legislative session at which the measure was passed — at 5:00 p.m.

C. Ballot Measure Disclosure Requirements

Ballot measure political committees shall disclose in campaign literature or advertisements the four largest of its major funding sources. If a ballot measure political committee has fewer than four major funding sources the committee shall disclose all major funding sources. A.R.S. § 16-912.01

Statewide ballot measure committees acting in support of or opposition to the qualification, passage or defeat of an initiative or referendum shall give notice to the Secretary of State of any contribution received or expenditure made totaling ten thousand dollars or more. The notices shall be filed within twenty-four hours, excluding Saturdays, Sundays and other legal holidays, after the ten thousand dollar amount has been reached. A.R.S. § 16-914.01

D. Ballot Measure Arguments

Any person or organization may file an argument advocating or opposing a measure referred to the ballot by initiative or referendum petition or by the legislature. The arguments for and against each measure will be included in the Publicity Pamphlet published and distributed by the Secretary of State before the statewide General Election. The deadline for filing arguments is 60 days before the Primary Election. A.R.S. § 19-124.

Each argument must:

- not exceed 300 words in length
- contain the **original** signature of each person sponsoring it
- if sponsored by an organization, contain the **original** signatures of two executive officers
- if sponsored by a political committee, contain the **original** signatures of the committee's chairman or treasurer
- provide the residence or post office address and telephone number of each person signing the argument
- be accompanied by a fee set by the Secretary of State

Argument Filing Deadline:

July 7, 2008 at 5:00 p.m.

PRESIDENTIAL PREFERENCE ELECTION

February 5, 2008

Filing Information and Important Dates

A. Filing Period

The filing period for candidates in the Presidential Preference Election begins on November 27, 2007, and ends December 17, 2007, at 5:00 p.m. Candidates seeking nomination file a nomination paper with the Arizona Secretary of State's office.

B. Drawing by Lot

Pursuant to A.R.S. § 16-245(B), "the order of the names of certified candidates on the ballot shall be determined by lots drawn at a public meeting called by the Secretary of State for that purpose."

The public meeting to draw the ballot order for the Presidential Preference Election will be held on December 18, 2007, at 10:00 a.m. in the Arizona Secretary of State's conference room on the 7th floor at 1700 West Washington Street, Phoenix, Arizona. Candidates and/or their representatives are invited to attend the ballot order drawing.

C. Who may vote?

Only recognized political parties may participate in the Presidential Preference Election. Political parties currently recognized in Arizona are the Democratic Party, Libertarian Party and Republican Party. The Arizona Libertarian Party has chosen not to participate in the Presidential Preference Election. The "Open Primary" provision does not apply to the presidential preference elections. Thus, only voters who are registered in the Democratic Party or Republican Party are able to vote in the Arizona Presidential Preference Election. [See Attorney General Opinion No. 199-025 (R99-049)]

For a current list of the recognized political parties in Arizona, please visit www.azsos.gov.

D. Canvass

The official statewide canvass of the Presidential Preference Election is scheduled to be held on Friday, February 15, 2008, at 1:30 p.m. at the Arizona Secretary of State's office.

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2008 CAMPAIGN FINANCE REPORTING DATES CHECK-OFF LIST

pursuant to A.R.S. §§ 16-913(B),(C) and 16-916(D)

All committees must file reports **ELECTRONICALLY** using software provided by the Secretary of State's Office. A.R.S. § 16-958(E). There is no fee for the software.

Use the following check-off list to mark reports as you file them during the election year:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> January 31 report | Due between Jan 1 and Jan 31, 2008 |
| <input type="checkbox"/> June 30 report | Due between June 1 and June 30, 2008 |
| <input type="checkbox"/> Pre-Primary report | Due between Aug 14 and Aug 21, 2008 |
| <input type="checkbox"/> Post-Primary report | Due between Sept 23 and Oct 2, 2008 |
| <input type="checkbox"/> Pre-General report | Due between Oct 16 and Oct 23, 2008 |
| <input type="checkbox"/> Post-General report | Due between Nov 25 and Dec 4, 2008 |
| <input type="checkbox"/> Additional reports may be required by the Citizens Clean Elections Act. The Citizens Clean Elections Commission may be reached at (602) 364-3477 or www.azcleanelections.gov | |
| <input type="checkbox"/> Committees which have registered as STANDING POLITICAL COMMITTEES will file additional reports according to a schedule provided at the time of filing. | |

Federal Candidates

Federal candidates should contact the Federal Elections Commission at **1-800-424-9530** or visit the Commission's website at www.fec.gov for further information regarding federal campaign finance reporting requirements and other federal reporting requirements.

CANDIDATE FILING CHECK-LIST

☐ A Political Committee **Statement of Organization** or **\$500 Threshold Exemption Statement** must be filed **BEFORE** accepting contributions, making expenditures, distributing campaign literature or circulating petitions.

The candidate filing period for all other documents begins **May 5, 2008 at 8:00 a.m.** and ends **June 4, 2008 at 5:00 p.m.** Candidates (or their representatives) must present ALL of the necessary paperwork at one time. Candidates will be taken on a first-come, first-served basis. The Secretary of State's staff processes all nominating papers presented before 5:00 p.m. the same day they are brought in. Please be prepared to wait into the evening, if necessary. Avoid the wait by filing early in the candidate filing period.

1. Nomination Paper, Affidavit of Qualification and Campaign Finance Laws Statement

(All three of these are on the same one-page form)

- ☐ Make sure to answer every question and fill in every blank.
- ☐ Write the candidate's name exactly how he or she wants it to be printed on the ballot. The candidate's last name must appear first. Nicknames are permissible as long as they do not suggest a title.
- ☐ The candidate must sign the form and have the signature notarized*

2. Financial Disclosure Statement

- ☐ Covers 12-month period preceding the filing (This is a different time period from the public officer filing in January)
- ☐ The candidate must sign the form and have the signature notarized*
- ☐ Candidates for federal offices are exempt from compliance with Arizona's personal financial disclosure requirements. A.R.S. § 38-541(8).

3. Nomination Petitions

- ☐ The candidate must file at least the minimum number of signatures required for the office sought and no more than the maximum number. If there are too few, the Secretary of State cannot accept the nomination papers.
- ☐ Check to see that the circulator portion on the back of each petition is complete:
 - ☐ Did the circulator print his or her name, residence address, city or town, and county on the back of each petition?
 - ☐ Did the circulator sign the back of each petition?
- ☐ Check to see that the signature portion of each petition is complete:
 - ☐ Is there a date for each signature?
 - ☐ Is there an actual residence address including city or town, or a description of the residence location, for each signature?
- ☐ Please sort the petitions by county. Statewide candidates must file the minimum number of signatures required statewide, AND the minimum number of signatures required in at least three counties.

4. Statement of Organization OR \$500 Threshold Exemption Statement.

A Statement of Organization registering the *candidate's campaign committee* OR a \$500 Threshold Exemption Statement must be filed before making any expenditures, accepting any contributions, distributing any campaign literature or circulating any petitions. If the candidate has an exploratory committee open at the time of filing, then the candidate, chairman and treasurer must file an amended Statement of Organization to change the committee to a candidate's campaign committee.

5. Optional Paperwork - Statement on Recall: This is an optional form that federal candidates may file.

* The Secretary of State's staff will notarize forms free of charge, if the signer presents picture identification. Blank forms are available at the Secretary of State's office.



Candidates and Political Committee Handbook

A publication of the Arizona Secretary of State's Office, Election Services Division

2008 edition